

**ИНСТИТУТ АГРОИНЖЕНЕРНЫХ И ЭКОЛОГИЧЕСКИХ ПРОБЛЕМ
СЕЛЬСКОХОЗЯЙСТВЕННОГО ПРОИЗВОДСТВА - ФИЛИАЛ ФЕДЕРАЛЬНОГО
ГОСУДАРСТВЕННОГО БЮДЖЕТНОГО НАУЧНОГО УЧРЕЖДЕНИЯ "ФЕДЕРАЛЬНЫЙ
НАУЧНЫЙ АГРОИНЖЕНЕРНЫЙ ЦЕНТР ВИМ" (ИАЭП - филиал ФГБНУ ФНАЦ ВИМ)**

196625, г. Санкт-Петербург, пос. Тярлево, Филътровское шоссе, дом 3.

тел. 8 (812)476-86-02, e-mail: nii@sznii.ru

**Minutes
of the kick-off meeting
Environmentally Friendly Smart Organic Agriculture (EFSOA)
Grant contract 1905165 - KS1798**

Online, by Zoom

29 May 2020

Agenda

1. Welcome of participants, adoption of the agenda
2. Information about the project structure and work plan
3. Presentation of the demonstration organic farm
4. Information from project partners about their objectives within the project
5. Administrative and financial issues
6. Discussion and summing up

List of participants (Annex 1)

Decided:

Item 1 Agenda:

The agenda of the kick off meeting of the Project EFSOA was adopted. Participants of the meeting addressed the audience with the welcoming.

Item 2 Agenda:

The Lead partner informed about the project's goals, objectives and expected results. Work on the project has begun, the contracts and negotiations with pilot farms have been processing. (Minin Vladislav)

Item 3 Agenda:

The Lead partner presented the demonstration organic field and told about the preparatory activities. (Zakharov Anton)



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Item 4 Agenda:

The project partners presented their goals and objectives within the project (Valkama Elena, Ranta-Korhonen Tuija, Titova Julia)

Item 5 Agenda:

The Lead partner has signed partnership agreements with LUKE and ХАМК. Partnership agreement with VIZR is under approval. Project partners are invited to send invoices for the first pre-financing payment.

- The Lead partner prepares a list of the participants of the Steering and Working groups and sends it to partners for approval.

- The Lead partner prepares a draft structure for the organic portal and sends it to partners for approval.

- Partners need to prepare a project implementation plan for the Lead partner to form a coordination plan.

- The Lead partner has requested Partners to start filling out Promas (Personnel list and Purchases).

- Partners need to prepare a summary report about their project activities by July 15, 2020 for the project update.

Item 6 Agenda:

Transfer of funds between budget lines is carried out after the approval of the Managing Authority only. Note that all approval requests are initiation by the Lead partner.

Project scientific leader

Maksimov Dmitry

Secretary of the meeting

Vasileva Natalia



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Annex 1

List of the participants

Kick off meeting 29 May 2020, 1905165 -KS1798 EFSOA

№	Name, position	Contact
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